



Volunteer Boston

A web resource for community service organizations and their volunteers.

P.O. BOX 0056
ALLSTON, MASSACHUSETTS 02134
<http://www.VolunteerBoston.org>

File No. _____
Date Rec'd _____

Submission: Banner Ad

I. Instructions

State your organization here. Instructions for submission follow.

Organization Name: _____

Is your organization indexed in the Volunteer Boston website? Yes - Please continue.
 No - Stop. You must first submit your organization listing. Return to the submissions page <<http://www.VolunteerBoston.org/HTM/Submissions.shtml>>.

Option A: Supply a banner graphic by email:

- 1) Form completion: **ACROBAT (full version only):** Complete and save an electronic copy of this form.
ACROBAT (READER only version): We recommend downloading the .doc form so that you can submit by email.
- 2) Submission: Email electronic files including the banner graphic files to: <submissions@VolunteerBoston.org>.
(If all else fails, mail printed forms to the address above, Attn: Submissions, Volunteer Boston.)
- 3) Payment: Make checks payable to Volunteer Boston. Send payment to the above address, Attn: Admin, Volunteer Boston.

Option B: Develop a banner graphic with the assistance of Volunteer Boston.

- 1) Please make an inquiry by email to: <submissions@VolunteerBoston.org>.

Specifications: Banner graphics will be converted to 560px wide by 70px high for 72ppi display in GIF format. It is recommended that a link accompany the ad.

Payment: Banner ads are currently fee free.

II. Administrative Information

The information provided below will be kept on file at Volunteer Boston. Not for distribution.

Submitter

Name:	Address:		
Position:			
Phone:	Fax:	City:	State: MA Zip:
Email:			
Additional:			



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III. Banner Ad Information

This information comprises a private record and enables us to post your banner ads.

Banner Ad #1

Graphic file name: _____	Submitted by: <input type="checkbox"/> Email to <submissions@VolunteerBoston.org>
Format: <input type="checkbox"/> jpg <input type="checkbox"/> gif <input type="checkbox"/> tif <input type="checkbox"/> pct <input type="checkbox"/> other: _____	<input type="checkbox"/> Other: _____
Banner http or email link: _____	Display begins: Display ends: Total # days displayed:
Banner ads are currently fee free.	

Ad #1 Fee
\$ 0.00

Banner Ad #2

Graphic file name: _____	Submitted by: <input type="checkbox"/> Email to <submissions@VolunteerBoston.org>
Format: <input type="checkbox"/> jpg <input type="checkbox"/> gif <input type="checkbox"/> tif <input type="checkbox"/> pct <input type="checkbox"/> other: _____	<input type="checkbox"/> Other: _____
Banner http or email link: _____	Display begins: Display ends: Total # days displayed:
Banner ads are currently fee free.	

Ad #1 Fee
\$ 0.00

Payment

Total amount due = \$0.00
Make checks payable to Volunteer Boston. Send payment to Attn: Admin, Volunteer Boston, P.O. Box 0056, Allston, MA 02134